

From: Service No ..... Rank .....  
Name .....  
Address : .....  
Tel/Mob No .....

To  
The Zila Sainik Welfare Officer  
Union Territory, Chandigarh.

Subject: Request for issue of Dependent / Lineal Descendent / Air Concession /  
Ex-Serviceman/ Ex-Serviceman Widow Certificate/Other format

Sir,

1. It is submitted that I, No ..... Rank ..... Name .....  
am registered with your office vide ..... card No CHA-01-..... dated  
..... since .....

2. There is a requirement of ..... certificate in respect of my  
following dependent/dependents from your office. Hence, It is requested that the  
required certificate may please be issued in respect of my following ward/wards:-

S No	Name of dependent	Date of birth	Relationship	Remarks
(a)				
(b)				

3. It is certify that the above mentioned spouse/ward/wards is/are  
unemployed and wholly depend upon me.

4. It is declared that the above information furnished by me is true and as per  
my service records. I shall be liable for legal action if the information furnished above  
by me found incorrect at any stage.

Thanking you Sir,

Yours faithfully

Dated : (.....)

From: Service No ..... Rank .....  
Name .....  
Address : .....  
.....  
Mob No .....

To  
The Zila Sainik Welfare Officer  
Union Territory, Chandigarh.

Subject: Request for signing of annexure/certificate of child admission form for admission in ..... department of .....

Sir,

1. It is submitted that I, No ..... Rank ..... Name ..... am registered with this office vide ESM Identity card No CHA-01-..... dated .....

2. There is a requirement of an annexure/certificate of admission form for child/children admission in ..... to be signed by your office in respect of my following ward/wards.

S No	Name of dependent	Date of birth	Relationship	Remarks
(a)				
(b)				

3. It is certified that my above mentioned ward/wards is/are unemployed and wholly depend upon me. Hence, it is requested that the required certificate may please be issued in respect of my above mentioned ward/wards.

4. It is declared that the above information furnished by me is true and as per my service records. I shall be liable for legal action if the information furnished above by me found incorrect at any stage.

Thanking you Sir,

Yours faithfully

Dated : (.....)