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Govt of India
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1764/DGR/EMP/RES-3

01 Oct 2004


All DRZs

All RSBs

RECRUITMENT IN BANKS
MINIMUM EDUCATIONAL QUALIFICATIONS

1. The educational qualification for recruitment to various categories in nationalised banks have been revised. The matriculate ex-servicemen have been made eligible for recruitment as subordinate staff, including Armed Guards. Necessary instructions by Banking Division of Ministry of Finance, have been passed to all banks.
2. A copy of Govt of India, Ministry of Finance, Deptt of Economic Affairs letter F.No. 5/1/8//2000-IR dated 08 Sep 2004, is attached herewith for your information and necessary dissemination to all concerned.

Encls: As stated above


(SK Rathi)
Lt Col
Jt Director(Emp)
for DGR

F.No 5/1/8/2000-IR
GOVERNMENT OF INDIA
Ministry of Finance
Deptt. of Economic Affairs
Banking Division

New Delhi, dated the 8th September, 2004

To .

The Chief Executives of all the Public Sector Banks.

Subject :- **Recruitment in Banks – Minimum Educational Qualifications.**

Sir,

I am directed to refer to this Division's letter of even number dated 19.9.2001 regarding recruitment in banks. In this letter it was, inter alia, stated that there should not be any change with regard to the minimum/maximum age criteria, educational qualifications, as regards workmen employees and Probationary Officers.

2 In this context, the fact that minimum qualifications for joining armed forces is matriculation and the banks are finding it difficult to appoint ex-servicemen for the post of armed guards as per the existing qualifications for subordinate staff, as also keeping in view representations received from certain banks demanding certain leverage with regard to the minimum marks or stipulation of special qualifications, the matter has further been examined in consultation with IBA and it has been decided that the following qualifications may be stipulated by the banks in their recruitment policy for appointment of employees/officers through direct recruitment :-

- (1) **Subordinate Staff** - A pass in Eighth standard or its equivalent but the candidate should not have passed 10+2 examination or its equivalent
- (2) **Clerical Cadre** - Minimum qualification of pass in 10+2 examination or its equivalent
- (3) **Officer Cadre** - Minimum qualification Graduate

3. However, the Banks may, as per the directions of their Boards, prescribe minimum percentage of marks or any additional qualifications depending upon their requirements.

4. The receipt of this letter may please be acknowledged.

Yours faithfully,



(V.P. GROVER)
S.r. Research Officer (IR)

Copy to

- (1) Indian Banks' Association, Mumbai.
- (2) Executive Director, Reserve Bank of India, Central Office Mumbai.
- (3) The Chairman, IDBI/NABARD/EXIM Bank, Mumbai.
- (4) Government Directors.
- (5) Guard File (HRM Committee).