

## DOCUMENTS REQUIRED FOR GRANT OF CASH AWARDS

The following documents are required to be submitted to Zila Sainik Welfare Office, Sector 21-D, UT Chandigarh, PIN-160022 for grant of Cash Awards, monthly allowance and Land or monetary grant in lieu of land to gallantry award winners. The specimen of documents and notification has been uploaded to this office website [www.chandigarhsainikwelfare.org](http://www.chandigarhsainikwelfare.org) :-

Ser No	Documents	Remarks
(a)	Application (as per format)	In Triplicate
(b)	Gazette of India Notification (Self attested)	-do-
(c)	Residence Proof Certificate issued by the SDM Chandigarh in original & two self attested photocopies	-do-
(d)	Self declaration with latest photograph and signature across the photograph with half signature on the photo and half on the paper	-do-
(e)	Serving certificate from respective unit concerned (only for serving personnel)	-do-
(f)	Ex-servicemen Identity Card issued by Zila Sainik Welfare Office UT Chandigarh, three copies self attested (only for ex-servicemen)	-do-
(g)	NOC (To be taken from the parent state from where one had applied for commission). NOC is not required if the address at the time of commission is of Chandigarh	-do-
(h)	Copy of Aadhaar Card & PAN Card	-do-

### Note

1. Once the Cash Award Claim is passed by Chandigarh Administration, a Saving Bank Account is to be opened in **State Bank of Bikaner & Jaipur, Sector 17-D Chandigarh** and intimate direct to The Deputy Commissioner-cum-Controller Civil Defence, Union Territory, Chandigarh. This is applicable only to the cash awardees who will receive monthly allowances.
2. Cash award winners who received one time lump sum amount are not required to open the above account.
3. Any queries regarding payment may please be made to 'The Deputy Commissioner-cum, Controller Civil Defence, Union Territory, Chandigarh' at Telephone No **0172-2704048**.

**APPLICATION FOR GRANT OF CASH AWARD TO RECIPIENTS OF THE  
GALLANTRY AND OTHER DEFENCE DECORATIONS**

(Defence Personnel)

1. Service No of the applicant : \_\_\_\_\_
2. Name of the applicant : \_\_\_\_\_
3. Rank of the applicant : \_\_\_\_\_
4. Unit where serving/Served : \_\_\_\_\_
5. Home Address : \_\_\_\_\_  
\_\_\_\_\_
6. Address at the time of Commission : \_\_\_\_\_  
\_\_\_\_\_
7. Name of the Award : \_\_\_\_\_
8. Nature of the Award : \* \_\_\_\_\_  
(\*Gallantry or Distinguished Service)
9. Date of the award : \_\_\_\_\_
10. Authority for the award : \_\_\_\_\_  
(Gazette of India Notification No & dt – copy attached)
11. Ser No of Gazette Notification mentioning the name of Award : \_\_\_\_\_
12. Self Declaration (attached / not attached) : \_\_\_\_\_
13. Residence Certificate issued by : \_\_\_\_\_  
SDM Chandigarh (attached / not attached)
14. Serving Certificate/ESM Identity Card (attached / not attached) : \_\_\_\_\_
15. NOC from parent state (attached / not attached) : \_\_\_\_\_
16. Aadhaar Card (attached / not attached) : \_\_\_\_\_
17. PAN Card (attached / not attached) : \_\_\_\_\_
18. Contact No : \_\_\_\_\_
19. E-mail ID : \_\_\_\_\_

This is submitted for your kind consideration and for necessary action please.

Dated :

(Signature of the applicant)

## RESIDENCE CERTIFICATE

As reported by the Tehsildar, UT Chandigarh vide report dated \_\_\_\_\_. It is certified that permanent residence address of Service No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ S/O Sh \_\_\_\_\_ is House No \_\_\_\_\_ Sector \_\_\_\_\_, UT Chandigarh.

Station : Chandigarh

Sub Divisional Magistrate,  
UT Chandigarh

Dated :

No : S.M.M.(C)/

---

---

## SERVING CERTIFICATE (IN CASE OF ACTIVE SERVICE)

It is certified that Service No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ is serving in the Army/Navy/Air Force and is presently serving with (Name of unit/formation HQs) \_\_\_\_\_ since \_\_\_\_\_.

Dated :

(Signature of competent Authority)

## SELF DECLARATION

I, Service No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ S/O \_\_\_\_\_  
resident of House No \_\_\_\_\_, Sector \_\_\_\_\_ UT Chandigarh do hereby solemnly affirm and  
declare as under :-

1. That I am a permanent resident of UT Chandigarh.
2. At the time of Commission in Army/Navy/Air Force my address was \_\_\_\_\_.
3. That I have been awarded \_\_\_\_\_ Gallantry Award by the President of India on \_\_\_\_\_vide Gazette of India Notification No \_\_\_\_\_ dated \_\_\_\_\_.

OR

That I have been awarded \_\_\_\_\_Distinguished Service Award by the President of India on \_\_\_\_\_vide Gazette of India Notification No \_\_\_\_\_ dated \_\_\_\_\_.

4. That I have not claimed / received any grant, monthly allowance land or monetary grant in lieu of land from any other State Govt/UT as well as from Union Territory Chandigarh. I will not make any claim in future from any State/UT's for the same award.
5. "I, Service No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ S/O \_\_\_\_\_ resident of House No \_\_\_\_\_, Sector \_\_\_\_\_ UT Chandigarh, verify that the above contents are correct to the best of my knowledge and belief and nothing has been concealed therein. I am aware that in case the information furnished above is found to be incorrect, I shall be liable for prosecution under Section 177 & 191 of the Indian Penal Code, which stipulates imprisonment and fine"

Paste latest  
photograph  
with half  
signature on  
the photograph  
and half on the  
paper

Station : Chandigarh

Dated :

(Signature of the applicant)